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November 2026

Dear Parents/Carers

DUKE OF EDINBURGH'S SILVER AWARD

Thank you for registering your child's interest in completing the Silver DofE Award. We are delighted that so many students are keen to continue their DofE journey.

We have received a huge request for the canoeing expedition and am delighted to let you know that Action 4 Youth can accommodate all of our students on a canoeing expedition. Unfortunately, due to low uptake the walking expedition will not be viable to run.

This change does however impact the logistics for the trip as we will now need to hire a coach to transport the students to Milton Keynes and back for the practice; and to Abingdon for the Assessed trip. Please be assured that we have considered all other options but due to the numbers (approx. 50 students) our only viable option is to hire coaches which come at an additional cost. The current estimated cost is £742 and to keep it at this price we would ask for parents to collect your child on Monday 24th May at approx. 4pm from the finish point at Shiplake. IF uptake is significantly lower than expected we maybe able to reconsider our transport options.

To enable us to register your child with the DofE we now need you to make the initial deposit payment. Students will be enrolled following the deposit payment deadline and will then see their Silver Award added to their eDofE App.

I know many students have already started their sections, any evidence can be backdated to the beginning of September. Evidence should be being collected, as a minimum on a log sheet which can be printed from the website (https://www.edgbarrowschool.co.uk/Duke-of-Edinburgh-Award/).

Below are the expedition dates. Both sessions must be attended to complete the award.

Event	**Depart**
Training / Practice Expedition – in Milton Keynes	Friday 23rd April (depart approx. 8:00 am from Edgbarrow) – Sunday 25th April (arrive Edgbarrow approx. 5.00pm)
Assessed Expedition – River Thames	Saturday 22nd May (depart approx. 8.00am from Edgbarrow) – Monday 24th May (arrive Edgbarrow approx. 5.00pm)

Travel to and from the practice expedition location is included in the package price.
Travel to the assessed expedition is included in the package price.

Payment Process

Deposit (Due 1st December 2026): £200
Balance (Due 1st March 2027): £542 (The balance will be confirmed once final deposits have been collected)

The requested amount covers the DofE enrolment charge and a contribution towards the school DofE Award License (which is split between all students completing any award this academic year) along with the two canoeing expeditions which will cover training, instructors, assessors, group equipment, camp site fees, canoe hire and most travel to/from the trips. The school also charge an additional 2% for residential trips; this cost, which is included in the price shown above, covers insurance, trip administration and external verification of risk assessments.

We require the deposit by **1st December 2026**. This will confirm your commitment and place on the DofE award.

Please use the online payment system to pay for this if possible. If you have not created an account, you should have received a letter with your pupil link code and guidance on creating the account. If you need a copy of this letter or if you would like the payment to be taken from your existing Scopay balance, email finance@edgbarrowschool.co.uk. If you do not use online banking or prefer to pay by cheque, please make it payable to Edgbarrow School. Write your child's name, tutor group, and 'Silver D of E' on the back. For cash, please use a named envelope and return it to Reception.

We are keen to support all pupil participation in school trips and do not wish for any child to be disadvantaged due to financial hardship. Should you have any concerns or queries regarding the payment for this trip, please do not hesitate to contact finance@edgbarrowschool.co.uk. All information will be treated in the strictest confidence.

Please sign the written consent at the end of this letter confirming that you recognise and agree to the financial commitment.

I am always available to support the students if they need any help getting started, need ideas on sections or have any questions about the award. They can find me in The Hive in the main school or can email me at Vicky.rice@edgbarrowschool.co.uk.

Yours faithfully



Vicky Rice
Silver DofE Coordinator
Edgbarrow School
Email: Vicky.rice@edgbarrowschool.co.uk

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Reply Slip: DUKE OF EDINBURGH'S AWARD SILVER
Please return to reception by Tuesday 1st December 2026

☐ I confirm that my child _____ (participant's name) would like to undertake:

Silver Duke of Edinburgh Award and acknowledge the financial commitment of approximately £742 with initial deposit of £200 that has been paid through the school internet payment system or by cash or cheque made out to 'Edgbarrow School'

Payment made online* ❑
*Please **do not** return this reply slip until payment has been made online

Cash ❑

Cheque ❑

Use credit previously refunded online ❑

☐ I confirm that my child is able to attend **all** expedition and training weekend dates.

Signed : _____ (Parent/Carer)

Name : _____ (Please print) Date: _____