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October 2026

Dear Parents/Carers

DUKE OF EDINBURGH'S BRONZE AWARD

Thank you to those that attended the DofE Information Evening last night. If you were unable to attend, the presentation slides are on the school website under 'Learning', then 'Duke of Edinburgh'.

To confirm, Year 9 students can be enrolled onto either the:

- Certificate of Achievement enabling them to complete 3 sections of the award (Physical, Skill and Volunteering) or
- Full Award which includes the Physical, Skill, Volunteering and the walking Expedition.

We anticipate that the total cost for this trip will be in the region of £300 (£50 for the certificate), but this price may change depending on the number of participants. The final cost will include the AAP (Approved Activity Provider) fee; transport to/from the expedition trip; DofE enrolment charge; a contribution towards the school DofE award licence; and other associated administration costs. The school also charges an additional 2% for residential trips; this covers insurance, trip administration, staff cover and external verification of risk assessments.

If you would like your child to participate in this trip, please complete this Google Form and pay the **£100 deposit no later than Monday 2nd November**. We will then request the **final payment made by Monday 1st March 2027,** depending on the final number of students that have signed up. Students will be enrolled following the deposit payment, and any evidence can be backdated to the beginning of this academic year. Students will receive details about how to access their accounts via their tutors in tutor time.

We would ask you to use the online payment system to pay this if possible. If you have already created an online account, please use it as normal. If you have not already created an account, you should have received a letter with your pupil link code and guidance on creating the account. If you need a copy of this letter or would like payment to be taken from your existing Scopay balance, email finance@edgbarrowschool.co.uk. If you do not use online banking, or prefer to pay by cheque, please would you make the cheque payable to Edgbarrow School and write your child's name and 'Bronze D of E' on the back. For cash, please use a named envelope and return it to Reception.

We are keen to support all pupil participation in school visits and do not wish any child to be disadvantaged due to financial hardship. Should you have any concerns or queries regarding the payment for this trip, please do not hesitate to contact finance@edgbarrowschool.co.uk, and we will be happy to help you. All information will be treated in the strictest confidence.

Below are the expedition dates. Both weekends must be attended to complete the award.

Event	Depart
Training / Practice Expedition – at Edgbarrow School	**Drop off / Collect from school** 9am / 5pm : Saturday 24th April 2027 **Drop off / Collect from school -** 9am / 5pm : Sunday 25th April 2027 *Please note these timings will be confirmed nearer the time*
Assessed Expedition – The Chilterns	**Drop off at school** 8am : Monday 19th July 2027 **Collect from school** 5pm : Tuesday 20th July 2027 *Please note these timings will be confirmed nearer the time*

Travel to and from the expedition location is included in the package price.

Please sign the written consent at the end of this letter confirming you have completed the online registration and consent forms and recognise and agree to the financial commitment.

I will publicise after-school sessions where your child can come and learn how to use the App or ask any questions they might have.

Kind regards

Matt Whiddett
Bronze DofE Coordinator
Edgbarrow School
Email: matt.whiddett@edgbarrowschool.co.uk

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Reply Slip: DUKE OF EDINBURGH'S AWARD
Please return to reception by Monday 2nd November 2026

☐ I confirm that my child _____ (participant's name) would like to undertake:

Bronze Duke of Edinburgh Award and acknowledge the financial commitment of approximately £300 with initial deposit of £100 that has been paid through the school internet payment system or by cash or cheque made out to 'Edgbarrow School'

Payment made online* ❑
*Please **do not** return this reply slip until payment has been made online

Cash ❑

Cheque ❑

Use credit previously refunded online ❑

☐ I confirm that my child is able to attend **all** expedition and training weekend dates.
☐ I have completed the Registration and Consent form and am signing below to confirm that I give my consent.

Signed : _____ (Parent/Carer)

Name : _____ (Please print) Date: _____